

# Registration Form for Web Seminar

**Fax to**

**+44 (0)1939 251118**

Please Print, Complete, Scan and email to: **training@rapra.net**

Please register me on the Web Seminar (title): .....

Web Seminar Date: .....

Surname.....Title .....

Forename .....

Job Title/Position .....

Company .....

## Contact Address

Address.....

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.....

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Telephone.....

Fax.....

Email.....

## Payment Information

For speed and ease of administration, credit card payment is required for Web Seminar events. Credit card transactions through iSmithers will be charged in £ Sterling. NB: If you choose to pay via our online registration system, you have the option to pay in £ Sterling, \$US or € Euro. Your registration is complete once your payment has been verified. You will receive a link to the Web Seminar from iSmithers once your payment has been verified.

Credit Card Payment:       MasterCard       Visa       American Express (please indicate)

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Expiry Date:

Signature

Name on Credit Card (in CAPITALS)

Security Number (as printed in signature box on reverse of card)

**Registration Terms:** Please read the registration conditions attached. By ticking the box below, you are agreeing to be bound by the terms stated.

I agree to the terms and conditions of registration

### Enquiries:

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**www.rapratraining.com**

# Conditions of Registration for Web Seminars

By ticking the box 'I agree to the terms and conditions of sale' on the registration form you are agreeing to be bound by the terms featured here.

## ***Participation Fee***

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*iSmithers* will not be held accountable for any additional costs linked to participating in the Web Seminar, including, but not limited to telephone and internet connection fees.

## ***System Requirements***

To fully participate in the web seminar you will need a computer with an internet connection and either a separate telephone line or a VOIP headset (recommended). It is recommended that you view the System Requirements section of the Web Seminar Description page before registering for the Web Seminar.

Occasionally a company's internal Firewall will prevent the downloading of the Web Seminar software (Citrix Go To Meeting/ Webinar) for this reason it is recommended that you try the Connection Wizard link from the System Requirements link on the Web Seminar Description page to establish whether your computer will allow access to the software.

## ***Order Cancellation/Refunds***

You can cancel your order at any time prior to the Web Seminar by emailing [training@rapra.net](mailto:training@rapra.net). All cancellations made the before the date of the Web Seminar will be charged at 30% of the total order price. All cancellations made on or after the date of the Web Seminar will be charged at the full amount of the order price.

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